



Application Guide: Public Health Study Tour

Important:

Before applying at [acicis.edu.au/apply-now](https://www.acicis.edu.au/apply-now), please consider the following:

1 New Colombo Plan Mobility Grant

When applying for the Public Health Study Tour you will automatically have your eligibility to receive a New Colombo Plan (NCP) mobility grant considered. Therefore, a separate application for the NCP grant is not required. ACICIS will then assess your eligibility to receive the grant based on the following criteria:

- Be an Australian citizen,
- Be enrolled in an on-shore Australian University throughout the duration of the Mobility Project,
- be undertaking a Bachelor Degree or Bachelor Honours Degree at the commencement of the Mobility Project, and
- 70% of grant recipients for any given ACICIS program must be aged 18-28.

You will be notified whether or not you are receiving a mobility grant if you are accepted into the program. If you are unable to receive a New Colombo Plan Mobility Grant you can withdraw from the program without any penalty.

2 Application deadlines

ACICIS Program	ACICIS Deadlines
Public Health Study Tour	Winter Intake: 1 April Summer Intake: 1 September



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3 Application process

Step 1: Speak to the Academic Course Advisor [Dr Cathy Tannous](#) or [Dr Arianne Reis](#) for advice on credit arrangements and to register your interest in applying for the PHST.

Step 2: Order your latest Academic Record/Transcript

- A. Order this online [here](#).

Step 3: Commence your application with ACICIS Study Indonesia

- A. Commence your [application](#) for your ACICIS Program prior to the deadlines in Part 3.
- B. Upload your university transcript collected in Step 2.
- C. Download the [University Approval Form](#); this will be required for step 4.

Step 4: Apply for Academic Credit

- A. Complete the [Overseas Academic Approval Form](#) (non-exchange) and then make an appointment with your Academic Course Advisor (ACA) or Director of Academic Program (DAP) to seek confirmation of what credit you will receive for the ACICIS program
- B. When you complete this form, keep the agreement for future records and [send it to Go Global and Study Abroad](#) alongside the [University Approval Form](#)

Step 5: Submit your application to ACICIS Study Indonesia

- A. Complete your [application](#) for your ACICIS Program prior to the deadlines in Part 3.
- B. Student eligibility to receive a New Colombo Plan grant will be considered as part of this process.
- C. Students will be notified on the status of their application for the PHST and for the New Colombo Plan funding within 2 weeks of the application deadline.

Step 6: Apply for OS-HELP (OPTIONAL)

- A. OS-HELP loans can be up to \$7,880. Students do not need to apply for the full amount.
- B. Submit a completed [OS-HELP Loan Application \[PDF, 116.21 KB\] \(opens in new window\)](#) (including an OS-HELP Debt Confirmation Form) to Student Central. The Debt Confirmation Form is available in hard-copy at Student Central. You need to meet the following [criteria](#) to be eligible for the OS-Help Loan
- C. Fill out questions 3B and 4. DO NOT complete question 3A.
- D. The University requires up to 25 days for processing OS-HELP applications.



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Step 7: Travel Insurance

- A. Western Sydney University provides [Travel Insurance](#) for all students on study abroad experiences.
- B. Students are advised to read the PDS closely to ensure the policy is suitable for their needs.
- C. For further information contact [Student Central](#).

Step 8: Complete 'Before I Go' and apply for Travel Grant

- A. Complete the [Before I Go](#) online checklist, including the mandatory Confirmation of Overseas Travel registration.
- B. As part of the Confirmation of Overseas Travel registration, you can register for a [Student Mobility Travel Grant](#). Students who are receiving a New Colombo Plan Mobility Grant are not eligible to receive this travel grant.

Step 9: Attend a Pre-Departure Session

- C. Western Sydney University Go Global and Study Abroad hosts pre-departure sessions for students. Attendance is recommended.
- D. ACICIS will host an informal pre-departure meet up for all students departing on our in-country programs. These are non-compulsory but offer the opportunity to meet other students on your program. For more information contact [the Secretariat](#).

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Tuition fees

You will need to pay the [tuition fees](#) for the program upfront to ACICIS. No fees will be paid to Western Sydney University for the credit achieved on your program. You can use your New Colombo Plan Mobility Grant and/or your OS-Help loan to meet these costs.

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Results

Once you have returned from your study abroad program, ACICIS will submit a *copy* of your original transcript or certificate of completion to Western Sydney University Go Global and Study Abroad. You will need this to finalize [Advanced Standing](#) (credit) and should apply for Advanced Standing when instructed to do so by Western Sydney University Go Global and Study Abroad.